



NUTTALL ORNITHOLOGICAL CLUB

Blake-Nuttall Fund Grants: 2018 Request for Proposals

The Nuttall Ornithological Club is soliciting proposals for bird-related projects to be conducted in 2018–2019 under the direction of organizations meeting certain qualifications (see below). Selected projects are supported by grants from the Club's Blake-Nuttall Fund.

The Fund supports ornithological research, conservation, and education, with particular emphasis on the birds of New England and the Northeast.

The receipt deadline for applications is **1 September 2018**. Awards will be announced by **30 September 2018** and funds will be distributed shortly thereafter.

Application Guidelines:

1. Applying organizations must be tax-exempt under section 501(c)(3) of the Internal Revenue Code and must not be private foundations under section 509(a). Applications from individuals cannot be considered.
2. Send an electronic copy of the proposal to the Blake-Nuttall Fund Committee Chair in the following format:
 - A) Title page: project title and brief abstract; name, address and phone number; proposed starting and completion dates; total amount requested from the Blake-Nuttall Fund.
 - B) Narrative of up to 5 pages including a) objectives, b) brief review of what is already known or has already been done, c) project methods, d) value of the project to ornithology, e) project timetable, including a submission date for the final report, f) detailed budget, including funds applied for or expected from other sources.
 - C) Brief statement of investigator qualifications and a resume.
 - D) Documentary evidence of section 501(c)(3) tax-exempt status.
3. Progress reports on work funded in whole or in part by Blake-Nuttall Fund awards must have been received by the Blake-Nuttall Fund Committee Chair before new applications can be considered. Progress reports must include a brief description of the goals of the project, work done toward those goals, and funds expended. An electronic copy of the progress report may be submitted with a new application, but it must be a separate document.

4. Grants are awarded on an annual basis from total available funds. The total available money varies annually, but rarely is below \$15,000 per year. Proposals may request up to that entire amount. Applications for projects expected to last more than one year are considered, but no commitment beyond the funds available in the present year is made.

Blake-Nuttall Fund Criteria:

1. Proposals are reviewed by the Blake-Nuttall Fund Committee and selected for awards based on the following merits:
 - a. Contribution to the goals of the Nuttall Ornithological Club,
 - b. Conservation, management, or educational significance,
 - c. Scientific merit,
 - d. Feasibility,
 - e. Qualifications of investigator(s).
2. Typically, Blake-Nuttall funds along with other Club funds (when available) are distributed in grants ranging from \$1000 to \$5000.
3. Grant payments are made directly to the 501(c)(3) organizations. Given the modest amounts of Blake-Nuttall Fund grants, it is the policy of the Blake-Nuttall Fund not to support institutional overhead. Nuttall Ornithological Club retains no authority over use of paid grant funds. However, the Nuttall Ornithological Club requires that recipients prepare and submit a progress report on their work and use of grant money by 1 September of the year after the award is made.
4. The report from each project will be posted on the Nuttall Ornithological Club website. See <https://www.nuttallclub.org/blake-nuttall-fund/>. Please be sure to submit your project report in a format that can be posted electronically (e.g. pdf, PowerPoint, Word, txt, or rtf.) *If you do not wish to have your project report posted publicly, state that explicitly to the Blake-Nuttall Fund Committee at the time of submission of the report, explain the reason for your objection to publication and the extent to which the objection will become moot after the passage of time (if the PI is planning to publish, for example).*
5. Any publication resulting, in whole or in part, from funding supplied from the Blake-Nuttall Fund must acknowledge the support of the Fund. A reprint of any such publications must be sent to the Chair of the Blake-Nuttall Fund Committee (Vice President of the Nuttall Ornithological Club).
6. The following text must be included, with appropriate signature, in the body of the grant application:

The applicant hereby gives assurance that:

- a. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
- b. Funds received under this application will be used only for the specific project shown, and a completion report will be submitted to the Blake-Nuttall Fund.
- c. The filing of this request has been authorized by the Board of Directors or equivalent of the applicant.
- d. The requesting organization is currently recognized by the IRS as a tax-exempt, non-profit organization and does not have an IRS 509 (a)(3) or private foundation status.
- e. In the case of a grant award, the applicant agrees to indemnify, defend and hold harmless the Blake-Nuttall Fund and the Nuttall Ornithological Club and its agents and employees from any liability, loss, cost, injury, damage or other expense that may be incurred by the applicant or claimed by any third person against it as a result of funding the applicant's project or any action or non-action taken in connection with the applicant's project.

I attest that information contained in this application and in any attachments made as part of this application are true and correct to the best of my knowledge.

Signature of Authorized Representative of Organization

Date

Print Name and Title of Authorized Representative of Organization

Address grant applications to:

Jukia Yoshida: blake@nuttallclub.org
Vice President, Nuttall Ornithological Club
Chair, Blake-Nuttall Fund Committee

If you need to send hard-copy, email blake@nuttallclub.org for a mailing address.